

MEMORANDUM

DATE: 4 June 2012
TO: General Manager, State/Territory Unions
FROM: Ian Alker
SUBJECT: **Event Sanctioning Guidelines, Application and Special Event Insurance.**

Dear All,

In recent years, there has been a rapid expansion in the number of Rugby Union events, tournaments, and matches conducted outside regular approved competitions and/or other representative matches/programs. This includes significant growth in non-traditional Rugby formats/competitions, providing opportunities to participate in rugby where they did not previously exist, encouraged greater participation by non-regular (unregistered) participants, and introduced new event organisers to the Rugby family.

In order to ensure these events, tournaments and matches are conducted in a safe and professional manner, the ARU has developed national [Event Sanctioning Guidelines](#) and [Event Sanctioning Application](#), in consultation with Member Unions. This will ensure there are formalised event sanctioning guidelines, and a standardised application process to ensure national consistency. The respective State/Territory Union will continue to have the authority for sanctioning events within their respective jurisdictions.

It has also been necessary to review and recommend changes to the provision of [Special Event Insurance](#) for sanctioned events, tournaments and matches conducted outside regular approved competitions and/or other representative matches/programs. These changes will ensure Sport Injury Cover and Liability Insurance is available to all Participants and Event Organisers of sanctioned events, tournaments and matches.

The following requirements will now be **mandatory** for sanctioning approval.

1. The Event Organiser must have minimum \$20m Public Liability Insurance, and must provide a **valid Certificate of Currency** with the Sanctioning Application. (Note: If the Event Organiser is an Australian affiliated rugby club you will already have public liability insurance provided under the ARU Sports Injury and Liability Insurance Scheme), and
2. The Event Organiser will be **required to affect Special Event Insurance for all Participating Teams** prior to participation in a sanctioned event. A levy will be charged to all Event Organisers on a per team basis for all Participating Teams. No sanctioning approval will be provided until confirmation of insurance cover.

The ARU has negotiated levies as follows:

Rugby 7's (One / Two Day Events)	
Seniors	\$25 per team
Juniors (U18s and below)	\$10 per team

Levies for Special Event Insurance cover for participating in other events, tournaments and matches will be provided on application by [Gow-Gates Insurance Brokers](#).

The following documents are available to view/download from www.rugby.com.au/policies

- Event Sanctioning Guidelines,
- Event Sanctioning Application and
- Special Event Insurance – Summary of Cover.

Regards



Ian Alker
General Manager - Community Rugby