



CNRU 2019 Finals Series Procedures

Format 2019						
Semi Finals and Final	Start Time	Game time	Time Gap	Injury Time	Extra Time	Extra + Extra Time
First Grade	3:00:00 PM	2 x 40 min		Y	2 x 10 min	No*
Women's 7s	2:35:00 PM	2 x 7 min	0:25:00	Y*	2 minutes sudden death	No*
Reserve Grade	12:55:00 PM	2 x 35 min	1:40:00	Y	2 x 10 min	No*
Under 19	11:25:00 AM	2 x 35 min	1:30:00	Y	No*	No*
Y* for up to 1 minute. Ref has discretion for more time to allow seriously injured player to be removed from the field.						
No* the team highest on the competition table shall be deemed to have won.						
Grand Final	Start Time	Game time	Time Gap	Injury Time	Extra Time	Extra+ Extra Time
First Grade	3:00:00 PM	2 x 40 min		Y	2 x 10 min	2 x 5 min ***
Women's 7s	2:25:00 PM	2 x 10 min	0:35:00	Y*	2 minutes sudden death	No***
Reserve Grade	12:25:00 PM	2 x 35 min	2:00:00	Y	2 x 10 min	2 x 5 min ***
Under 19	10:50:00 AM	2 x 35 min	1:35:00	Y	No**	
Y* for up to 1 minute. Ref has discretion for more time to allow seriously injured player to be removed from the field.						
No** joint premiers will be declared if scores equal at full time.						
2 x 5 Min *** first scorer wins - joint premiers will be declared if scores equal after 2 x 5 mins of extra time.						
No*** Joint Premiers will be declared if scores remain equal after 2 minutes of sudden death.						

U 19 Finals Format

Under 19s	Game	Team 1		Team 2
Minor Semi	A	2	v	3
Major Semi	B	1	v	Winner A
Final	C	Loser B	v	Loser A
Grand Final	D	Winner B	v	Winner C

Team 1 2 & 3 refers to position on ladder at end of rounds

Player Eligibility

- By Law 7.1 All Clubs with teams participating in the Semi Finals, Finals and Grand Finals shall submit to the Zone Recorder a list of players submitted to be eligible by that Club from which team(s) shall be selected. Such eligibility list is to be provided to the Zone Recorder in writing (**must be in Excel Format (do not send in PDF or text file) using player names as per Rugby Xplorer**, with a copy to the relevant opposing Club/s) not later than 5.00 p.m. on the Monday preceding the first Semi Final. The Zone Recorder will then advise the Club if any player/s are deemed not eligible to play. Lists can be downloaded from **Rugby Xplorer/Reports/Player & Team Official History Report** to assist with checking Please contact Wayne McMahon if you need assistance.

Official Table

- 1) For all finals series including semi-finals CNRU will provide 2 match scorers for the official table being the CNRU Recorder Wayne McMahon with assistance from either Jenny Middlemiss, Simon Hood or David Rodgers
- 2) Each home club will provide an official timekeeper to operate the home clubs official timekeeping device.
- 3) Official tables must be provided at the half way line.
- 4) The home club must provide seating adjacent to the official table for bench players to allow quick entry to the game. This area should not be inside the roped off playing area.
- 5) For the finals series only, all replacement must be named and numbered on the team sheet prior to the match commencing. Games will not commence until scorers are satisfied that the sheets are complete. Players on the sheet must be eligible to play and have been included on the eligibility list provided to the zone recorder on the Monday prior to the first semi-final.
- 6) Team sheets must be presented at the official table 30 minutes prior to the commencement of the match.
- 7) All players must be numbered and in their correct numbers. Guernseys with no numbers or duplicate numbers will not be accepted.
- 8) All players including reserves participating in finals must be selected in their team in the Match Day App to enable live scoring to occur.

Injury & Substitutions

- 1) Play to continue if an injury occurs away from play and is not serious. (Referee's discretion)
- 2) First aid attendant is allowed on the field to attend to an injured player while play continues.
- 3) Replacements and substitutes are not allowed to enter the field of play until the ball is dead and once the Assistant Referee (1 or 2) and Assistant Referee 4 allow them to do so. A breach in this area can result in a yellow card being issued.
- 4) Everyone that is permitted to enter the field of play must be wearing a fluorescent vest clearly identifying them as an authorised person. Teams must ensure that they bring their fluorescent vests to away finals.
- 5) Coaches are not permitted to enter the field of play until half time is called. Only under exceptional circumstances and only with the permission of the number four referee can coaches enter the field of play during match time.

Replacement and substitution of players.

- 1) Time is allowed when a player is replaced or substituted. Under the authority of the Referee the No.4/5 Referees will control replacements. Substitutions/replacements shall only enter the field of play when the ball is out of play and permitted by the No. 4/5 Referee.
- 2) Referee to signal Blood Bin by use of the usual signal of arms crossed above the head.
- 3) Substitutes 1st grade: 8 rolling substitutes. Squad of 23
- 4) All other men's grades: 12 rolling substitutes. Squad of 27
- 5) Women's 7s – 7 rolling substitutes maximum squad of 12.

Temporary Suspension, Blood Bin and Blue Cards

- 1) Temporary Suspension (Yellow Card): 10 minutes playing time for all men's grades and 2 minutes for women's 7s. Time is recorded by the official table.
- 2) Blood Bin: 15 minutes actual time for men's and 5 minutes actual time for women's 7s. Time to be kept by the No. 4/5 Referee.
- 3) On advice from RA Blue Cards will continue to be counted as a substitution in Central North for the 2019 finals series. RA have advised that they will issue clarification on Blue Cards next season.-

Water

- 1) Each team to have ONLY 2 trainers for water, and they must be wearing DISTINCTIVE colours.
- 2) Water will not be allowed on the field or behind the dead ball line during play, except for treatment of an injury. If players need water during play they will need to go to the sideline.
- 3) Water bottles ARE NOT allowed on the field or behind the dead ball line when a PENALTY is awarded or while a PENALTY KICK AT GOAL is being taken. (The prohibition on water coming onto the field is for both teams, not just the defenders. This was an IRB ruling in 2001 which has not been superseded.)
- 4) Water bottles behind the try line during a CONVERSION ATTEMPT are allowed. Players (and water-boys) have to stand still when the kicker addresses the ball. Referees will watch closely for any movement of players and trainers which could distract the kicker.

No. 4 & 5 Assistant Referee Duties

- Ensure that the starting team sheets have been submitted to the official table 30 minutes prior to the match commencing.
- Manage players' entry to the playing field with assistance from AR1/2 when there is a stoppage in play, (i.e. when the ball is out of play) and when the referee gives permission. This includes substitutions, sin bin, blood bin.

Manage Sin Bin players

- Record on the supplied sin bin sheet, the team, player number, sin bin start time, sin bin end time. Time will be sourced from the official table match timer/clock.
- Ensure that sin binned players sit in the provided sin bin seat/chair for 10 minutes of match time. If half time occurs during this period, sin binned players are allowed to be part of their team discussion but MUST return to the Sin Bin seat prior to commencement of the second half. Sin bin seats must be located either side of the official table.

Manage Blood Bin players

- Record on the supplied sheet the team, player number, Blood Bin start time, Blood Bin end time. Time will be sourced from the AR4&5's own timer/clock.
- Provide clearance at end of Blood Bin period which is 15 min of Real Time (NOT match time. It includes time between halves). NB blood bin time for women's 7s is 5 minutes.
- If necessary consult with Qualified Medical Personnel for clarification of cessation of any bleeding (and satisfactory wound coverage if applicable).
- At end of Blood Bin period, if appropriate, manage players' return to playing area.

Other

- If necessary, manage Team's Coaches, bench players & support staff (water runners).
- If requested by the referee, provide other support/information as required.

Trophies

The following clubs are to return last year's perpetual trophies to the Zone secretary David Rodgers by no later than **7 days prior** to the Grand Final of the respective competition.

Award	Award Title	Holder
First Grade Major Premiers	Heath Shield & Santos Cup	Pirates
2nd Grade Major Premiers	Croft Cup	Narrabri
U19s Major Premiers	Reg Kelly Shield	Farrer
Women's 7s Major Premiers		Inverell
First Grade Minor Premiers	Treloar Cup	Pirates
2nd Grade Minor Premiers	CNRU Cup	Moree
U19s Minor Premiers	Croft Shield	Farrer
Women's 7s Minor Premiers		Pirates

Club Champions	Club Championship	Pirates
CNRU Coach of the Year	Bruce Etheridge Shield	Barry Hoy & Hyde Thomson - Walcha
CNRU Best and Fairest	Treloar Shield	Jamie Sampson - Moree
President of the Year	Presidents Cup	Jack McCarthy and Jason Lewis Barraba/Gwydir
Services to Rugby	Prime Television Trophy	Peter Copeman - Moree

Gate Entry

All people are expected to pay gate entry to the finals and Grand Finals

The cost of Ground Entry is \$10

Pensioners / People under 17 \$5

Children under 12 Free

There will be NO player passes as was also the case in 2014, 2015, 2016, 2017 & 2018. A list of referees and Referee executive will be emailed to the host president. These officials are to be admitted free.

Videeing of Matches

In lieu of issuing player passes the zone will pay for the cost of having all Final and Grand Final games videoed by Matt Foley. Similarly, Clubs hosting the major and minor semi-finals must arrange for all games to be videoed with the cost of videoing to be deducted from gross gate receipts prior to gate takings being distributed between clubs.

Copies of videos must be provided to other clubs by no later than close of business on the Monday following the games. Where any home clubs are unable to arrange videoing of games, visiting clubs participating on the day may arrange for videoing using their preferred provider.

Home Clubs unable to arrange videoing must advise other clubs and the Zone Secretary by close of business on the Monday prior to the game at the latest, to enable other arrangements to be made.

Mechanisms to Discourage Uncontested Scrums

When 23 players are nominated in a team there must be sufficient front row players to play at hooker, tight-head prop and loose-head prop who are suitably trained and experienced to ensure that on the first occasion that a replacement in each front row position is required, the team can continue to play safely with contested scrums.

Should a team not be able to meet this obligation for any reason during a game, or should a team not have three suitably trained front row players to commence a game with contested scrums, then the team concerned must play with one player fewer than would otherwise be allowed.

If, subsequently, a qualified front rower becomes available so that scrums can be contested then that player will be allowed onto the field and the team may return to the appropriate complement of players.

If neither team has suitably trained front row players to start a game with contested scrums, the above arrangements do not apply to the game, even if qualified front rowers subsequently become available. The above (applies to all senior grades in CNRU where more than 23 players are nominated).

Ground Arrangements

Host Clubs must have in attendance at all matches qualified medical First Aid personnel and otherwise comply with Safety Directions of A.R.F.U. and have available for use a "Jordan Frame".

Host Clubs shall be responsible for the proper marking of the ground which shall comply with marking as set out in the Laws of the Game.

Host Clubs shall be responsible for the accurate and legible display of the score during Match progress.

Host Clubs must provide a bell or other appropriate signal medium for use by timekeepers and Touch Line Flags for Touch Judges.

Host Clubs are to provide three (3) Match balls in good condition for all Grades and complying with the Laws of the Game.

Host clubs are to provide suitable match programs which list the names of participating players and acknowledge Santos as the major sponsor of CNRU.

Each Host club for the finals series is to provide a referees tent and drinking water. Jim McBride will send details of any additional requirements to each host club.

It is the responsibility of all participating clubs, players, officials and spectators to ensure the standards and conditions of the NSWRU Respect Rugby Program are applied for all games.

https://www.cnr.com.au/user_data/page/files/1564541546_respect_rugby_manual.pdf

Suggested Check List	Requirement
Official Table	
Seating (halfway)	1 large table suitable for 4 officials
Inside Enclosure	
No. 4 Match Official	1 Chair
No. 5 Match Official	1 Chair
Yellow Card	Min 2 Chairs either side of official table
Sports Trainers	4 Chairs
Medical Person	2 Chairs
Outside Enclosure	
Replacements	24 Chairs or suitable benches
Team Management	8 Chairs
Referee Assessor / Coach	2 Chairs
Warm Up Area	
Venue	Approx. ¼ field within 100m
Availability	40 minutes prior to KO
Support Services	
Ground Marshalls	Clearly Identifiable
Ball Persons	3 Uniformed
Score Board	Attended & maintained
Ground Announcer	Attended & maintained

Programs

Hosting clubs to supply suitable programs listing names of all players for all matches plus code of conduct and Santos Logo.

Ancillary Services

As required

Time Synchronisation

Referee and Managers

KO on Time

5 minutes of clear time

Media

SMS Full Time Score to Zone registrar

Immediately

1st Grade Match Results to NBN 0421 744 473

Within 15 minutes



Match Day Inspection



This inspection checklist is a risk management tool that should be completed prior to each match day. It is designed with amateur sports volunteers in mind to assist you to identify risks present on the day and to take steps to prevent injuries to players and others at the venue, which could result in claims against the Rugby Body.

Note: This inspection does not identify all risks. Gow-Gates and ARU suggest you use your own experience and initiative to identify any additional risks that may be present.

**If any risks have been identified (marked 'No'), provide details on the reverse including steps taken to reduce risks.

This completed form should be kept on file by the Rugby Body.

Rugby Body: _____

Venue: _____

Date: _____

Weather

Are the weather conditions safe for play to commence?

Points to consider include heavy rain, fog, lightning, hail and extreme heat.

Yes No**

Field of Play

Is the ground and surrounds free from debris that may pose a risk of injury?

Yes No**

Are hazards (such as sprinkler heads, taps, and cricket pitches, etc) covered and level with the surrounds?

Yes No**

Is the ground free from holes or uneven sections that could cause tripping and falls?

Yes No**

Are post pads securely placed prior to beginning games / training?

Yes No**

Is the playing enclosure roped off or enclosed with a 5m clear space?

Yes No**

Is the playing enclosure boundary a safe distance from the sideline (minimum 5m where practicable) and have obstacles been removed or adequately covered to prevent injury?

Yes No**

Are all tables, chairs, tents, etc a safe distance (not less than 5 m) from the sideline and securely in place?

Yes No**

Are fields properly marked, as per Laws of the Game?

Yes No**

Medical Requirements

Are qualified first aid personnel (or higher qualified medical practitioner) available for all matches?

Yes No**

Are appropriate medical requirements including first aid kit, ice for injuries, emergency contacts, and telephone available?

Yes No**

Is a stretcher (preferable scoop stretcher) ready and available for use by trained personnel?

Yes No**

Is ambulance entry to the field readily accessible (ie gate unlock, clear of vehicles, etc)?

Yes No**

Facilities

Is perimeter fencing and signage is safe and secured?

Yes No**

Are change rooms clean and hygienic, and free of obstacles?

Points to consider include blood spillage, sharp edges, medical supplies safely stored.

Yes No**

Are toilets clean and hygienic, and free of obstacles?

Points to consider include dry floors, no equipment stored in public areas, etc

Yes No**

Are Public areas, such as the grandstand, clubrooms and BBQ area, clean and free of visible risks?

Points to consider include collapsed seats, protruding wires, broken windows, damaged steps, steps without hand rails

Yes No**

Ground Marshalls

Each club hosting finals should ensure that at least one ground Marshall is in attendance at all times.

CNRU recommend that a Ground Marshal is provided from each team. This allows each Ground Marshal to supervise spectators from their own club. This has been found to be a more effective strategy than having a Ground Marshal trying to manage poor behaviour from the opposing spectators.

The role of the ground Marshall includes:

- Ensure the field is appropriate for play – see previous checklist
- Manage the behaviour of spectators and team officials to ensure it complies with the ARU's "Code of Conduct" guidelines.
- Ensure only team captains address the referee to seek clarity on rulings or misunderstandings. No coach or team manager can approach the referee at half time and some competitions have restrictions about approaching the referee after the game.
- Ensure spectators adhere to "Code of Conduct" by identifying and dealing with any breaches
- Keep everyone except the Match Officials, Players and any authorised additional persons (water carriers, team managers) behind the ropes.
- Manage the behaviour of players and coaches within the team zone.
- NO PARENTS allowed on field during breaks in junior games.
- Report any breaches of the "Code of Conduct" via the competition guidelines.
- Conduct surveillance of the venue for the duration of the match. As a guide GM's should meet the other club's Ground Marshal and complete two laps of the playing enclosure at the following intervals:
 - 10 Minutes into the 1st half
 - 10 Minutes into the 2nd half

To Be Confirmed General Meeting 18th August 2019