

EVENT SANCTIONING APPLICATION

FOR RUGBY UNION

To be read in conjunction with Rugby Australia Event Sanctioning Guidelines at <https://australia.rugby/participate/rugby-administration/insurance>

Applications for sanctioning approval must be submitted to respective Rugby Union 30 days prior to event.

Event Details

1. Event Name:

2. State/Territory where event is to be conducted:

3. Event Category & Estimated No. Of Teams:

- | | | | | | |
|----|-------------------------|--------------------------|----------------------------|----------------------|----------------------|
| a. | Seniors (Men) | <input type="checkbox"/> | Est. No of Teams & Players | <input type="text"/> | <input type="text"/> |
| b. | Seniors (Women) | <input type="checkbox"/> | Est. No of Teams & Players | <input type="text"/> | <input type="text"/> |
| c. | Juniors/Schools (Boys) | <input type="checkbox"/> | Est. No of Teams & Players | <input type="text"/> | <input type="text"/> |
| d. | Juniors/Schools (Girls) | <input type="checkbox"/> | Est. No of Teams & Players | <input type="text"/> | <input type="text"/> |
| e. | Other | <input type="text"/> | | | |

4. Event Type:

- | | | | | | |
|------|--------------------------------|-------------------------------|-------|--------------------|--------------------------|
| I. | 15 a side competition | <input type="checkbox"/> | V. | Touch 7s gala day | <input type="checkbox"/> |
| II. | 10 a side competition | <input type="checkbox"/> | VI. | Touch 7s corporate | <input type="checkbox"/> |
| III. | 7 a side competition | <input type="checkbox"/> | VII. | Gala day | <input type="checkbox"/> |
| IV. | Touch 7s competition* | <input type="checkbox"/> | VIII. | Other | <input type="text"/> |
| | *5 wk <input type="checkbox"/> | *8wk <input type="checkbox"/> | | | |

5. The Event Duration and Event Date/s:

- | | | | | | |
|------|-----------------------------|--------------------------|-----------------------|----------------------|----------------------|
| I. | One off match only: | <input type="checkbox"/> | Day | Month | Year |
| | | | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| II. | Multiple matches single day | <input type="checkbox"/> | Day | Month | Year |
| | | | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| III. | Multi day tournament | <input type="checkbox"/> | Number of event days: | | |
| | | | Day | Month | Year |
| | Start Date: | | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| | | | Day | Month | Year |
| | End Date: | | <input type="text"/> | <input type="text"/> | <input type="text"/> |

Event Venue(s)

6. Primary Venue

Field / Oval Name

Street Address

Suburb/Town

State/Territory

Postcode

7. Additional Venue (if applicable)

Field / Oval Name

Street Address

Suburb/Town

State/Territory

Postcode

Additional Venue 2 (if applicable)

Field / Oval Name

Street Address

Suburb/Town

State/Territory

Postcode

Event Organiser

1. Registered Name of the Event Organiser (e.g.: XYZ Rugby Club, ABC Pty Ltd, etc.)

Postal Address

Suburb

State/Territory

Postcode

2. Names & Contacts of Event Organiser

Contact 1

Position

Phone (W)

(Mob)

Email

Contact 2

Position

Phone (W)

(Mob)

Email

3. The Event Organiser is:

a. A Rugby Body

b. Other Legal Entity

For b only, attach a current certificate of registration/incorporation. Copy attached

4. The Event Organiser has a valid Certificate of Currency providing a minimum \$20m public liability insurance appropriate to the event it is conducting.

Yes No Copy attached

Note: if the Event Organiser is an Affiliated Rugby Australia Body insured under Rugby AU National Insurance Plan public liability insurance is included in your cover. Please attach your certificate of currency as an affiliated Club or Union.

Participant Registration & Competition Management

1. All participants will be registered and pay fees through the prescribed ARU registration process?

Yes No

For yes only, please supply bank account details for participant registration fee collection & disbursement.

Account Name:

BSB:

Account No:

ABN:

2. The event will use the prescribed Rugby Australia Competition management system?

Yes No

Referee Appointments

All referees to be utilised throughout the tournament will be suitably qualified for the age and standard of the matches they are appointed.

Do you require the State/Territory Union to provide support in appointing referees?

- If Yes, please provide copy of Draw. Copy attached
- If No, please provide details of the referee appointing authority.

Referee Body:	<input type="text"/>
Contact Name:	<input type="text"/>
Position:	<input type="text"/>
Phone:	<input type="text"/>
E-mail:	<input type="text"/>

Event Organiser Sign-Off

The persons listed below are authorised signatories of the Event Organiser, and warrant that all details provided within this application are true and correct. Signatories have read 'Rugby Australia Event Sanctioning Guidelines' regarding the event/tournament management and understand and comply with all regulations.

Signatory 1:

Name:	<input type="text"/>
Signature:	<input type="text"/>
Date:	<input type="text"/>

Signatory 2:

Name:	<input type="text"/>
Signature:	<input type="text"/>
Date:	<input type="text"/>

Required documents are available to view/download from [Rugby Admin](#) including -:

- Event Sanctioning Guidelines
- Rugby Australia Registration Regulations
- Special Event Insurance – Summary of Cover.

Sanctioning Approval

Sanctioning approval is provided on the basis of the information provided within this application is true and correct, special event insurance has been arranged, and all events, tournaments and matches must comply with, and be conducted in accordance with the laws, polices, regulations & guidelines of Rugby Australia & World Rugby.

Member Union Sanctioning Approval sign off

Name:	<input type="text"/>
State Union:	<input type="text"/>
Position:	<input type="text"/>
Signature:	<input type="text"/>
Date:	<input type="text"/>

State/Territory Union must provide, upon formal approval, a copy of the event sanctioning application to Australian Rugby Union.

Rugby Australia Sanctioning Approval sign off

Name:	<input type="text"/>
Signature:	<input type="text"/>
Date:	<input type="text"/>

Application Lodgment

The Event Organiser is to forward the completed Event Sanctioning Application together with all attachments to the respective State/Territory Union who will then forward to Rugby Australia, **30 days prior to event**.

For more information contact your respective State/Territory Union or Rugby Australia.

Brumbies Rugby

PO Box 3865
Manuka ACT 2603
t: 02 6260 8588
f: 02 6260 8591
e: info@brumbies.com.au
w: www.brumbies.com.au

NSW Rugby Union

Locked Bag 1222
Paddington NSW 2021
t: 02 9323 3300
f: 02 9323 3370
e: enquiries@nswrugby.com.au
w: www.waratahs.com.au

NT Rugby Union

PO Box 41937
Casuarina NT 0811
t: 08 8945 1444
f: N/A
e: info@ntrugby.com.au
w: www.ntrugby.com.au

Queensland Rugby Union

PO Box 205
Kelvin Grove DC QLD 4059
t: 07 3354 9333
f: 07 3856 6333
e: info@redsrugby.com.au
w: www.redsrugby.com.au

Rugby Union South Australia

PO Box 43
North Adelaide SA 5006
t: 08 7070 6940
f: 08 8231 8066
e: info@sarugby.com.au
w: www.sarugby.com.au

Tasmanian Rugby Union

GPO Box 915
Hobart TAS 7001
t: 03 6230 8198
f: 03 6228 0855
e: admin@tasrugbyunion.com.au
w: www.tasrugbyunion.com.au

Victorian Rugby Union

Visy Park, Grand Parade
North Carlton VIC 3054
t: 03 9221 0780
f: 03 9221 0789
e: vru@vicrugby.com.au
w: www.vicrugby.com.au

Rugby Western Australia

PO Box 146
Floreat WA 6014
t: 08 9383 7714
f: 08 9387 2804
e: info@rugbywa.com.au
w: www.rugbywa.com.au

Rugby Australia

PO Box 800
Surry Hills, NSW, 2010
t: 02 8005 5600
e: communityrugby@rugby.com.au
w: www.rugbyaustralia.com.au